

## Sierra Leone Business visa Application



**IMPORTANT: Please enter your contact information**

Name:

E-mail:

Tel:

Mobile:

The latest date you need your passport returned in time for your travel:



### Sierra Leone business visa checklist

- Filled out and signed Sierra Leone business visa application form.** The form is enclosed.
- Original passport.** Passport must have at least 6 months remaining validity and have at least 1 visa page.
- 1 Photographs.** Standard passport photographs 2 x 2 inches on white background.
- Payment.** Credit Card Authorization form, Certified Check, or Money Order payable to VisaHQ.com.
- Return mailer.** Prepaid self-addressed return label or payment for FedEx.

**!** If you wish to prepay return shipping, please add the shipping fee to the total and provide the return shipping address:

- FedEx 2nd day delivery - add \$15
- FedEx Standard Overnight - add \$20
- FedEx Priority Overnight - add \$25
- FedEx Saturday delivery - add \$45
- FedEx First Overnight - add \$65

**Name:**

**Company:**

**Address:**

**City:**

**State:**

**Zip:**

- Itinerary.** Copy of round trip tickets or itinerary.
- Yellow Fever Vaccination** Copy of International Certificate of Vaccination for Yellow Fever.
- Business Letter.** A business letter from the sending company in the US. The letter should be printed on the company letterhead stationery, addressed to "The Consulate of Sierra Leone, Visa Section", and signed by a senior manager (an equivalent to

Vice-President or above). The business letter must adhere to the following guidelines:&bull; Briefly introduce the applicant (please specify employment status/position held in the company by applicant).&bull; State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in Sierra Leone.&bull; Specify the type and desired validity of the visa (ie. a one year multiple entry business visa).&bull;

Guarantee of sufficient funds for travel.

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- Business Letter.** Original business letter from the host company in Sierra Leone explaining the purpose of the trip, dates of travel and guaranteeing sufficient funds.

## Sierra Leone business visa fees for citizens of United States

Type of visa	Max. validity	Embassy fee	Our fee	Processing time	Total
Multiple entry	up to 365 days	\$131.00	\$44.95	3 business days	\$175.95

## Credit Card Authorization Form

I authorize VisaHQ.com to charge my credit card for the amount of \$

Name on the Credit Card:

Credit Card number:                    -                    -                    -                    Exp. date:                    /

Credit Card Billing Address:

Signature:

Comments:

**Thank you!**  
**We accept all major credit cards.**



Tel: (202) 939-9261/9262  
Fax: (202) 483-1793



**EMBASSY OF SIERRA LEONE**  
1701 Nineteenth Street, N.W.  
Washington, D.C. 20009

**EMBASSY OF THE REPUBLIC OF SIERRA LEONE**

**VISA APPLICATION FORM**

**VISA APPLICATION FOR SIX MONTHS ( ) OR ONE YEAR ( )**

SURNAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_

SEX \_\_\_\_\_ MARITAL STATUS \_\_\_\_\_ TELEPHONE NO \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

PLACE OF BIRTH \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ OCCUPATION \_\_\_\_\_

NATIONALITY AT BIRTH \_\_\_\_\_ CURRENT NATIONALITY \_\_\_\_\_

EMPLOYER'S NAME AND ADDRESS \_\_\_\_\_

PASSPORT TYPE: \_\_\_\_\_ PASSPORT NO \_\_\_\_\_ PLACE OF ISSUE \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_ PURPOSE OF VISIT \_\_\_\_\_

PROPOSED DATE OF ARRIVAL \_\_\_\_\_ DURATION OF STAY \_\_\_\_\_

NAME AND PHONE NUMBER OF REFEREE IN SIERRA LEONE \_\_\_\_\_

PROPOSED ADDRESS IN SIERRA LEONE \_\_\_\_\_

VACCINATION CERTIFICATE DATE AND NUMBER FOR YELLOW FEVER \_\_\_\_\_

BANK REFERENCE (IF NONE, PROOF OF SUFFICIENT MEANS OF MAINTENANCE) \_\_\_\_\_

Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

**FOR OFFICIAL USE**

APPROVING OFFICER \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

FEE \_\_\_\_\_ VISA NO. \_\_\_\_\_ GENERAL RECEIPT NO. \_\_\_\_\_

*Revised 05/07/08*